

SECRET

DD FORM 100-2

CONFIDENTIAL

28 FEB 1961

MEMORANDUM FOR : Executive Assistant to the
Deputy Director (Support)

SUBJECT : Costing of Material Issued at
Headquarters

REFERENCE : Undated, unsigned memorandum to you
from Chief, Operational Services,
DD/P, same subject.

1. Per my telephone conversation today with Mr. [REDACTED] the following comments summarize the discussion with him:

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a. Concerning a "charge out system of some sort for things on temporary loan," as discussed in the attached memorandum from the Chief, Operational Services, there are two available sources therefor:

25X1A

(1) [REDACTED] provides for the temporary issue of material from the Operational Supply Room, "J" Building, for a period of less than 90 days or for an otherwise specified period of temporary duty. This room includes property of the nature of cameras, luggage, audio gear, ordnance, receivers, etc.

(2) For types of equipment not included in the Operational Supply Room inventory a special justification to the Chief, Supply Division may be made and the specific property may be issued with his approval on a hand receipt for a period up to 90 days.

b. Consideration also will be given jointly by this Office and the Office of Logistics to the feasibility of accumulating the value of releasable property returned to stock, regardless of the length of time such property was held, with identification of the value returned by each component, as a source for making additional property requisitioning authorities to components. Releasable property for this purpose would include only property returned which is in condition suitable for serviceable release, and which is within the current inventory requirements of the Agency. Before any such change in procedure could be adopted, however, a full study and consideration of its effects on all Agency components would be required.

DOC	3	REV DATE	06/05/81	BY	018915
ORIG COMP	-	ORI	38	TYPE	01
ORIG CLASS	5	PAGES	2	REV CLASS	5
JUST	22	NEXT REV	2011	AUTH	HR TO-Z

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2. Also, for your information is a copy of my memorandum to the SSA-DB/S dated 7 April 1960 setting forth our views relative to the 1958 paper from the I & R Staff, a copy of which was attached to reference. The need for control over issues of property within over-all approvals continued to exist today; however, within the framework of the proposal outlined in paragraph 1b. above, some additional flexibility in property requisitioning authorization control may be found feasible.



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Chief, Technical Accounting Staff

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25X1A9aTAS/[REDACTED]:vj (2 March 1961)

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